

Conference Abstract & Agenda Management

Fast-track your conference planning with our professional abstract and agenda tools

Our software automates a lot of the routine and repetitive admin tasks. This makes your work more efficient and less error-prone, allowing you to concentrate on delivering informative, engaging and memorable conferences.

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DEMONSTRATION ONLY



Lineup Ninja (LN)

Stakeholder(s):

Joe Atkinson :

Co-founder — Joe has a background in both technology and events. He originally trained in computing, and led a team of web hosting engineers supporting numerous corporate and government clients. He quit the 9-to-5 to work as a freelance environmental educator, and as the learning coordinator for an environmental charity. This role involved planning and delivering events, where he experienced a significant pain point around speaker management.

Gordon Johnston :

Co-founder — Gordon has worked in technology for 20 years in several roles across a range of industries. He has a wealth of experience of designing platforms and delivering service to various blue-chip clients.

Conference Planners :

As a conference planner you need to manage complexity. Just managing conference content can be complicated and time consuming. Designing and publishing a call for papers, running a review process, scheduling and publishing the agenda and keeping everyone informed involves collecting and tracking a lot of data.

Lineup Ninja Clients

Event Tech Live :

Official Event Partner 2019

Reed Exhibitions

Mindshare

BIGGA

Permaculture Association

Off Grid Festival

Lineup Ninja Partners

Eventscase :

Eventscase is a comprehensive event management software platform. World-class tools for all your events and meetings no

matter the frequency, size or location. We are white labelled, modular, multi-language, easy-to-use, GDPR-compliant and secure.

Idloom :

idloom-events provides all the features necessary for the seamless organization of an event: creation of a dedicated event website, guest registration management, payment processing, automatic invoicing, badge creation, monitoring, check-in, etc. An "all in one" solution for businesses of all sizes, idloom-event was built with the largest client in mind to ensure that we have all the complex features you will ever need. No matter what type of Event you are planning, idloom-events will be able to handle it all. Our software lets you focus on the only goal that really matters; making your event a success!

VOXR :

VOXR makes Business Events SMART. Voting and questions within minutes. Agile conference info with one click. All under one link. No app download. 100 % GDPR compliant.

Lineup Ninja Integrators

Attendify :

Event technology for the entire attendee experience. Powerful registration with simple pricing. Mobile apps that power engagement.

Blendr :

Blendr.io is a powerful, hyper-scalable and secure integration platform (iPaaS) for SaaS companies. Create integrations with the low-code visual builder, embed them into the UI of your platform and centrally manage your customer integrations.

Guidebook :

The most effective way to organise information is in a beautiful, top quality mobile app. Whether you are organising a small event, large event, university orientation, employee training or onboarding program, Guidebook has you covered.

Vision

Informative, engaging and memorable conferences

Mission

To fast-track conference planning

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1. Abstracts

Manage conference abstracts

Abstract management software — Our abstract management software allows you to:

1.1. CFPs

Design and publish a call for papers form

1.2. Submissions

Accept and track abstract submissions

1.3. Presentations & Posters

Invite oral presentations and academic posters

1.4. Files

Capture, store and share files

1.5. Scheduling

Capture data to help agenda scheduling

1.6. Reviewers

Invite reviewers

1.7. Reviewer Groups

Create reviewer groups

1.8. Assignments

Assign submissions to reviewers or review groups

1.9. Feedback

Pass reviewers' comments back to submitters

1.10. Rework

Request rework

1.11. Acceptances

Decide which submissions to accept

1.12. Notification

Automatically update authors

1.13. Data Export

Export data for abstract book and conference proceedings

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2. Agendas

Plan conference agendas

Conference Agenda Planning — Scheduling the agenda for a small conference is straightforward. But as conferences grow, the complexity of scheduling their agenda increases exponentially. Scheduling a medium or large conference can involve hours of tedious, repetitive and error-prone work ensuring that there are no clashes or double bookings, and that every session is in a suitable room. Scheduling errors at conferences can disappoint attendees, frustrate presenters, stress staff and damage reputations. Lineup Ninja can help. Our conference agenda planning software helps you to:

2.1. Outlines

Outline agendas

2.2. Rooms

Define rooms' capacities and availability times

2.3. Tracks

Define tracks (AKA themes) and link them to rooms

2.4. Resources

Create resources (e.g. A.V. equipment) and link them to rooms

2.5. Speakers & Sessions

Create speakers and sessions from abstract submissions

2.6. Editing

Manually add speakers and sessions

2.7. Rules

Configure session scheduling rules

2.8. Assignments

Assign sessions to rooms with the right track, capacity and resources

2.9. Deconfliction

Schedule sessions so they don't clash with others (e.g. speakers in two places at once)

2.10. Ordering

Ensure sessions are scheduled in the correct order

2.11. Changes & Additions

Make last minute changes and additions to the agenda easily

2.12. Publication

Publish the agenda to web, mobile and third-party apps

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3. Agenda App

Reduce printing and keep attendees up-to-date with changes to agendas

Stakeholder(s)

Conference Planners

Conference Attendees

Conference agenda app — An electronic conference agenda app can reduce costs and waste from printing, and allow conference planners to keep attendees up-to-date with last minute changes to the agenda. Our conference agenda app allows you to:

3.1. Publication

Publish agendas to mobile and web

3.2. Changes

Keep delegates informed of changes to agendas

3.3. Personalization

Give delegates a way to create personalised agendas

Administrative Information

Start Date:

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Submitter:

Given Name: Owen

Surname: Ambur

Email: Owen.Ambur@verizon.net

Phone: